

অসম বিধান সভা
উত্তৰ দানৰ তাৰিখ ২৪-০৭-২০২৬

তৰা বিহীন প্ৰশ্ন নং : ৫১১
বিষয় : সম-জিলালৈ বিভাগ হস্তান্তৰ
বিধায়ক : শ্ৰীৱৰ কুমাৰ দলে :

মাননীয় সাধাৰণ প্ৰশাসন বিভাগৰ মন্ত্ৰী মহোদয়ে অনুগ্ৰহ কৰি জনাবনেঃ

- (ক) ২০২৪ চনত ঢকুৱাখানা মহকুমাক সম-জিলালৈ ৰূপান্তৰিত কৰা হয়। এখন সম-জিলাত কিমানবোৰ বিভাগ সক্ৰিয় হৈ থাকিব লাগে ? তালিকা দিব।
- (খ) সেই সকলোবোৰ বিভাগ ঢকুৱাখানা সম-জিলালৈ হস্তান্তৰ কৰা হৈছেনে ? যদি হোৱা নাই, কেতিয়া হ'ব ?
- (গ) সম-জিলাত সক্ৰিয় হৈ থকা প্ৰতিটো বিভাগত কিমান বিষয়া-কৰ্মচাৰী থাকিব লাগে ? ঢকুৱাখানাত প্ৰতিটো বিভাগত কিমান বিষয়া-কৰ্মচাৰী আছে আৰু কিমান পদ খালী আছে ? তালিকা দিব।
- (ঘ) খালী পদসমূহ পূৰণ নকৰা বাবে প্ৰশাসনিক কাম-কাজ পৰিচালনাত অসুবিধাৰ সৃষ্টি হোৱাৰ বিষয়ে বিভাগ জ্ঞাতনে ? যদি জ্ঞাত, এই পদসমূহ কিমান দিনৰ ভিতৰত পূৰণ কৰা হ'ব ?

উত্তৰ

সাধাৰণ প্ৰশাসন বিভাগৰ মন্ত্ৰী মাননীয় শ্ৰীযুত কেশৱ মহন্ত দেৱে উত্তৰ দিব-

- ক) সমজিলা এখনৰ একীকৃত কাৰ্যালয় (Amalgamated Establishment) সক্ৰিয় হৈ থাকিব লগীয়া বিভাগ সমূহ হ'ল ক্ৰমে- কৰ্মচাৰী বিভাগ, সাধাৰণ প্ৰশাসন বিভাগ, খাদ্য ৰাজহুৱা বিতৰণ আৰু গ্ৰাহক পৰিক্ৰমা বিভাগ, আবকাৰী বিভাগ, ৰাজহ ও দুৰ্যোগ ব্যৱস্থাপনা, ৰূপান্তৰ ও উন্নয়ন বিভাগ, বিত্ত বিভাগ। সবিশেষ পৰিশিষ্ট-‘ক’ ৰ জৰীয়তে সদনত মেজত দাখিল কৰা হ'ল।
- খ) বিভাগীয় অধিসূচনা নং- ECF. 458412/104 তাং- 11/10/2024 আৰু ECF No. 458412/117, তাং 09/1/2025, (পৰিশিষ্ট-খ) জৰীয়তে সমজিলা আয়ুক্তক কেতবোৰ বিভাগৰ কাম-কাজৰ পৰিচালনাৰ ক্ষমতা প্ৰদান কৰা হৈছিল।
এইক্ষেত্ৰত, জিলা আয়ুক্ত লখিমপুৰৰ জৰীয়তে প্ৰাপ্ত তথ্য অনুসৰি- ঢকুৱাখানা সম-জিলালৈ এতিয়ালৈকে হস্তান্তৰ কৰা বিভাগৰ কাম-কাজৰ তালিকা পৰিশিষ্ট- 'গ' ৰ জৰীয়তে দাখিল কৰা হ'ল।
- গ) জিলা আয়ুক্তৰ কাৰ্যালয়ৰ পৰা পোৱা তথ্যৰ ভিত্তিত, ঢকুৱাখানা সমজিলাৰ অন্তৰ্গত প্ৰতিটো বিভাগৰ কৰ্মচাৰীৰ স্থিতি আৰু খালী পদৰ বিতং তথ্য পৰিশিষ্ট-‘ঘ’ ৰ জৰীয়তে সদনত মেজত দাখিল কৰা হ'ল।
- ঘ) খালী পদৰ পূৰণ চৰকাৰৰ এক ধাৰাবাহিক প্ৰক্ৰিয়া। জিলা আয়ুক্তৰ প্ৰতিবেদনৰ ভিত্তিত, প্ৰতিটো বিভাগৰ অন্তৰ্গত খালী পদসমূহ পূৰণৰ বাবে সাধাৰণ প্ৰশাসন বিভাগে ইতিমধ্যে বিভাগীয় চিঠি নং- ECF No. 816611/12 তাং - 17/07/2026 (পৰিশিষ্ট-‘ঙ’) জৰীয়তে প্ৰয়োজনীয় নিৰ্দেশ প্ৰদান কৰিছে। অনাগত সময়ত প্ৰচলিত প্ৰক্ৰিয়াৰ মাজেৰে খালী পদসমূহৰ পূৰণৰ ব্যৱস্থা গ্ৰহণ কৰা হ'ব।

(পৰিশিষ্ট-‘ক’, ‘খ’, ‘গ’, ‘ঘ’ আৰু পৰিশিষ্ট-‘ঙ’ <http://neva.gov.in> পৰ্টেলত আপলোড কৰা হ'ল)

પ્રશ્નનિર્ણય - ૩



GOVERNMENT OF ASSAM
GENERAL ADMINISTRATION DEPARTMENT

DISPUR:.....GUWAHATI-6 Block-A, 2nd Floor, Janata Bhawan,
gadassam2011@gmail.com, gad.assam@gov.in.

ORDERS BY THE GOVERNOR NOTIFICATION

Dated: Dispur, the 28th September, 2024

ECF.No.458412/76 : The Governor of Assam is pleased to notify that the Sub-Districts are called as "Xama-Zilla" in Assamese, and 39 nos. of the following Sub-districts "Xama-Zilla" along with the headquarters shall become functional with effect from 4th October 2024 in the public interest.

Sl. No.	District	Sl. No.	Sub-District (Xama-Zilla)	Headquarters
1	Dhubri	1	Bilasipara	Bilasipara
		2	Golakganj	Golakganj
2	Bongaigaon	3	Abhayapuri	Abhayapuri
3	Kamrup	4	Rangia	Rangia
4	Nagaon	5	Kaliabor	Kaliabor
		6	Raha	Raha
5	Biswanath	7	Gohpur	Gohpur
		8	Behali	Behali
6	Lakhimpur	9	Dhakuakhana	Dhakuakhana
7	Dehmaji	10	Jonai	Jonai Town
8	Tinsukia	11	Margherita	Margherita
		12	Sadiya	Sadiya
		13	Doomdooma	Doomdooma
9	Sivasagar	14	Nazira	Nazira
		15	Demow	Demow
10	Jorhat	16	Titabor	Titabor
11	Golaghat	17	Bokakhat	Bokakhat
		18	Sarupathar	Dhansiri
		19	Dergaon	Dergaon
12	Cachar	20	Lakhipur	Ward No. 2, Lakhipur Municipal Board
13	Goalpara	21	Goalpara West	Agia
14	Kamrup (M)	22	Dispur	Dispur
		23	Dimoria	Sonapur
		24	New Guwahati	Hengrabari
		25	Jalukbari	Jalukbari
15	Darrang	26	Sipajhar	Sipajhar Town
		27	Dalgaon	Dalgaon
16	Morigaon	28	Jagiroad	Jagi Bhakat Gaon
		29	Laharighat	Laharighat
17	Hojai	30	Lumding	Bamungaon
18	Sonitpur	31	Dhekiajuli	Dhekiajuli
		32	Naduar	Kusumtola
19	Dibrugarh	33	Khowang	Khowang
		34	Duliajan	Duliajan
		35	Tingkhong	Tingkhong
		36	Naharkatia	Naharkatia
20	Charaideo	37	Mahmora	Moranhat

21	Karimganj	38	Patharkandi	Patharkandi
		39	Ram Krishna Nagar	R.K. Nagar Town

The staffing pattern in respect of the amalgamated establishment of Sub-districts will be as per Annexure-A.

Signed by M.s. Manivannan

Date: 28-09-2024 16:02:51

Commissioner & Secretary to the Govt. of Assam
General Administration Department

Memo No. ECF.No. 458412/76 -A

Dated: Dispur, the 28th September, 2024

Copy forwarded to:

1. All Addl. Chief Secretaries to the Govt. of Assam, Dispur.
2. All Principal Secretaries/ Commissioners & Secretaries/Secretaries to the Govt. of Assam, Dispur.
3. The Principal Secretary, Assam Legislative Assembly, Dispur.
4. The Principal Secretary, Delimitation Commission of India, New Delhi-110001.
5. The Principal Secretary, BTC/KAAC/DHAC for info & n/a.
6. The Staff Officer to the Chief Secretary, Assam, Dispur.
7. The Accountant General, Assam, Maidamgaon, Guwahati-29.
8. The Commissioner & Secretary to the Governor of Assam.
9. P.S. to the Principal Secretary to Hon'ble Chief Minister.
10. P.S. to Hon'ble Ministers /Parliamentary Secretaries.
11. The Under Secretary to the Govt. of India, Ministry of Home Affairs, New Delhi.
12. All Departments of the Assam Secretariat, Dispur.
13. All Heads of Departments, Assam.
14. All District Commissioners, Assam.
15. All Sub-Divisional Officers (C) , Assam.
16. The Director, Assam Govt. Press, Bamunimaidam, Guwahati-21 for publication of the notification in the next issue of Assam Gazette and to submit 200 (two hundred) copies of the said notification to this Department.
17. The Director, Information and Public Relation, Dispur with a request to give wide publicity through media.

By Orders etc.,

Signed by Bubul Lekharu

Date: 28-09-2024 20:01:55

Joint Secretary to the Govt. of Assam,
General Administration Department

Annexure – A

STAFFING PATTERN FOR THE SUB-DISTRICTS

Sl. No.	Name of post	Proposed Strength
Personnel Department		
1	Additional District Commissioner	1
2	Assistant Commissioner	2
General Administration Department/ Concerned District Commissioner		
1	Confidential Assistant	1
2	District Administrative Head Assistant	1
3	Senior District Administrative Assistant	4
4	Junior District Administrative Assistant	9
5	Driver	2
6	MTS	10
7	Chowkidar	2
8	Jarikarak	2
Food, PD & CA Department		
1	ADS/ Superintendent	1
2	Inspector/ Sub-Inspector	1+2
3	Senior Assistant	1
4	Junior Assistant	1
Excise Department		
1	Dy. Supdt. Of Excise	1
2	Inspector of Excise/ Assistant Inspector of Excise	1
3	Head Excise Constable	0-1
4	Excise Constable	6
5	Senior Assistant	1
6	Junior Assistant	1
Revenue & Disaster Management Department		
1	Sub-Registrar	1
T & D Department		
1	Planning Officer/Asstt. PO/Inspector of Economics & Statistics	1+1
Finance Department		
1	Finance & Accounts Officer	1

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**GOVERNMENT OF ASSAM
GENERAL ADMINISTRATION DEPARTMENT
DISPUR:.....GUWAHATI-6**

Block-A, 2nd Floor, Janata Bhawan
gadassam2011@gmail.com, gad.assam@gov.in

**ORDERS BY THE GOVERNOR
NOTIFICATION**

Dated: Dispur, 11-05-2025

ECF.No. 375037/496: In the interest of public service and in an addition to the 39 (Thirty Nine) already operationalized Co-Districts vide notification No.ECF-458412/76 Dated 28-09-2024, the Governor of Assam is pleased to notify that, the following **10 (Ten)** Co-Districts (সমজিলা in Assamese) along with the headquarters shall become functional by 15th August, 2025.

Sl. No.	Name of District	Sl. No.	Name of Co-District	Proposed Headquarter
1	Kamrup	1	Boko-Chaygaon	Boko
		2	Palasbari	Mirza
2	Sonitpur	3	Rangapara	Rangapara
		4	Barchalla	Thelamara
3	Jorhat	5	Mariani	Sukanjanja, Teok-Boloma Road.
		6	Teok	Kenduguri, Jorhat (For the Temporary Office). Sarbaibandha, Jorhat Bypass (For permanent office).
4	Tinsukia	7	Makum	Makum
		8	Digboi	Panbari Road
5	Cachar	9	Dholai	Dholai Bazar
6	Goalpara	10	Dudhnoi	Dudhnoi

Digitally signed by
VIRENDRA MITTAL
Date: 11-05-2025

Commissioner & Secretary to the Govt. of Assam,
General Administration Department

Memo No. **ECF.No. 375037/496-A**

Copy forwarded to:

1. All Addl. Chief Secretaries to the Govt. of Assam, Dispur.
2. All Principal Secretaries/ Commissioners & Secretaries/ Secretaries to the Govt. of Assam, Dispur.
3. The Principal Secretary, Assam Legislative Assembly, Dispur.
4. The Principal Secretary, Delimitation Commission of India, New Delhi-110001.
5. The Principal Secretary, RHAC/ BTC/ KAAC/ DHAC for info & n/a.

- 22
- 70
6. The Staff Officer to the Chief Secretary, Assam, Dispur.
 7. The Accountant General, Assam, Maidamgaon, Guwahati-29.
 8. The Commissioner & Secretary to the Governor of Assam.
 9. P.S. to the Principal Secretary to Hon'ble Chief Minister.
 10. P.S. to Hon'ble Ministers /Parliamentary Secretaries.
 11. The Under Secretary to the Govt. of India, Ministry of Home Affairs, New Delhi.
 12. All Departments of the Assam Secretariat, Dispur.
 13. All Heads of Departments, Assam.
 14. All District Commissioners, Assam.
 15. All Co-District Commissioners Assam.
 16. The Director, Assam Govt. Press, Bamunimaidam, Guwahati-21 for publication of the notification in the next issue of Assam Gazette and to submit 200 (Two Hundred) copies of the said notification to this Department.
 17. The Director, Information and Public Relation, Dispur with a request to give wide publicity through media.

By Orders etc.,

Digitally signed by
PRANJIT GOGOI

Secretary to the Govt. of Assam,
General Administration Department

Date: 12-05-2025

12/5/25

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GOVERNMENT OF ASSAM
GENERAL ADMINISTRATION DEPARTMENT
DISPUR:::GUWAHATI::6

ORDERS BY THE GOVERNOR OF ASSAM
OFFICE MEMORANDUM

No.ECF-No.458412/104

Dated, Dispur the th October, 2024.

SUBJECT: Revised delegation of power to the newly created Co-Districts.

In partial modification to this department's earlier OM issued vide No.ECF-No.458412/15 Dated 15-03-2024 and No.ECF-No.458412/103 Dated 01-10-2024, the Governor of Assam is pleased to delegate the following powers to the Co-District Commissioner of newly created Co-Districts in respect of different functional branches shown as under against the subjects as indicated herein, so as to ensure smooth functioning of the Co-Districts: -

1. Revenue and Disaster Management: -

A. RKG Branch: -

- i. Cases pertaining to Record Correction and map correction.
- ii. Appeal against the order of the Circle Officer for cases regarding mutation and cancellation of mutation involving more than 3 years.

B. Disaster Management: -

- i. Formulate Co-district Disaster plan.
- ii. Approve SDRF proposals of the Sub District and place in the DDMA.
- iii. Disaster related procurements.

C. Revenue Collection: -

- i. Appointment of Gaon Pradhan.
- ii. Approval of Doul and revenue collection.
- iii. Re-classification of Agricultural Land up to 1 Bigha.
- iv. Convene Land Advisory Committee.
- v. Convene Co-District Level committee meeting for reclassification of Agricultural Land above 1 Bigha.
- vi. Conversion AC to PP and AP to PP for rural areas.
- vii. Issue of NOC for land sale permission except for Kamrup(M) and Kamrup.
- viii. Appointment of Mouzadar.
- ix. Transfer of Land Record Assistant within Co-district.

D. Land Reform Branch: -

- i. Matters related to Tenancy Act, Urban Land Ceiling Act etc.

2. Magistracy and General Administration: -

- 13
- i. Issue Permanent Resident Certificate, Non-Creamy Layer, Next-of-Kin, Caste Certificate, Permission for Delayed Birth Certificate and Permission for Delayed Death Certificate.
 - ii. Permission for Fairs, Events etc.
 - iii. Approval for Registration of Society.
 - iv. Executive Magistrate Powers as per Criminal Procedure Code, 1973 and Bharatiya Nagarik Suraksha Sanhita (when applicable).
 - v. The Co-Districts shall take care of VIP movements and Government events within their own jurisdiction. (VVIP movements of Hon'ble President of India, Hon'ble Vice-President of India, Hon'ble Union Home Minister, Hon'ble Governor of Assam and Hon'ble Chief Minister of Assam shall be coordinated from District Headquarter).
 - vi. Administrative Control over all staff functioning in all line departments of the Co-district.

3. **Bakijai: -**

- (i) CDC to have powers of certificate officer as defined under section 3(3) of Bengal Public Demands Recovery Act, 1913.

4. **Transformation and Development: -**

- (i) All matters relating to Axom Darshan, AAGY, MPLADS and MLALADS.
- (ii) Implementation of projects under Untied funds without upper limit instead of up to Rs. 2 Crore as notified earlier.
- (iii) Orunodoi.
- (iv) Matters pertaining to ITDP and Development boards for Schedule Caste, Schedule Tribes and OBC.
- (v) Co-District Development Committee for monitoring & implementation of schemes pertaining to all line Department.

5. **Personnel Branch: -**

- (i) Matters relating to preparation of Salary Bill, Taxation, salary statements, Form-16, DDO matters, loan, acquittance roll, medical re-imburement, TE/TA, budget, audit objection and compliance, MMLSAY, Subsistence allowance, approval of all kinds of leave and Service Books relating to the employees/staff working under the establishment of the Co-District.

6. **Food, PD & CA Branch: -**

- (i) Entry, addition, deletion, transfer and modification etc., of ration cards including district transfer through RCMS.
- (ii) FP shop transfer through RCMS.
- (iii) License to FP Shops under APDO.
- (iv) Suspension/cancellation of license of Shops and GPSS.
- (v) Kerosene allotment.
- (vi) Lifting order for Mid-Day Meal.

7. **Excise: -**

- (i) Enforcement drive, Raid, Patrolling duties, Naka Checking, Search, Seizure.
- (ii) Issuance of temporary bar license and extension of timing permission.
- (iii) Issuance of Retail Permit for MCT (Military Canteen Tenant), Receipt of

- Offline Revenue for Military Canteen Tenant only.
- (iv) Issue of Retail Pass for IMFL Off, IMFL On, Club on and Country Spirit Retail Shops.
 - (v) Physical Verification of sites after applying for new IMFL Off/On and Country Spirit Retail Shops and Wholesale Warehouse.
 - (vi) Submission of monthly revenue (offline), detection, consumption of Retail shops within Co-district.

8. Panchayat and Rural Development:

- i. Approval of annual action plan for GPs and Aps.
- ii. Selection and recommendation of schemes under MGNREGA.
- iii. Monitoring of implementation of all departmental schemes like MGNREGA, PMAY(G), NSAP, ASRLM etc.

9. Supervisory role of District Commissioner over the Co-district:

- (i) The District Commissioner will have the overall power for supervision/monitor of the Govt. programmes/projects/schemes within the Co-districts under respective jurisdiction.
- (ii) To chair the monthly review meeting.
- (iii) To chair all meeting wherein, District Commissioner is the Chairman of such Committee.
- (iv) Maintenance of law & order.
- (v) The CDC of the Co-district, shall report to the District Commissioner in regards to the all-Govt. programmes/projects/schemes etc. However, District Commissioner shall not interfere the day-to-day functioning and works of Co-districts.

10. Any other powers delegated by the Government of Assam from time to time.

The respective Administrative Departments will issue necessary notification/orders from their end in accordance with this OM.

This OM has been issued with the approval of Competent Authority.

Signed by

M S Manivannan

Date: 11-10-2024 08:29:20

(M.S. Manivannan, IAS)

Commissioner & Secretary to the Government of Assam
General Administration Department.

Memo ECF-No.458412/104-A

Dated: th October, 2024.

Copy forwarded for information & necessary action to:-

- 1. The P.P.S. to the Hon'ble Chief Minister, Assam for kind appraisal of the Hon'ble Chief Minister.

- 27/4/24
2. The Secretary, Co-ordination, office of the Chief Secretary, Assam for favor of kind of the Chief Secretary.
 3. All Principal Secretary / Commissioner & Secretary / Secretary to the Govt. of Assam, All Administrative Department.
 4. The Principal Secretary, BTC/Karbi - Anglong Autonomous Council / N.C. Hills.
 5. All District Commissioners.
 6. The Co- District Commissioner, i/c.....Co-District.
 7. The P.S. to the Hon'ble Minister, G.A Department for kind appraisal of the Minister.
 8. The Director, Assam Government Press, Bamunimaidam, Guwahati-21 for publication of this Office Memorandum in the next issue of the Assam Gazette with request to supply 300 copies to the Department immediately.

By order etc.,

Signed by

Pranjit Gogoi

Secretary to the Government of Assam
Date: 14-10-2024 10:43:17
General Administration Department.

(3)

GOVERNMENT OF ASSAM
GENERAL ADMINISTRATION DEPARTMENT
DISPUR:::GUWAHATI::6

Addendum

No.ECF-No.458412/117

Dated, Dispur the 9th January, 2025.

SUBJECT: Revised delegation of power to the newly created Co-Districts.

In continuation to this department's OM issued vide No. No.ECF-No.458412/104 Dated 11-10-2024, the Governor of Assam is pleased to delegate the following power to the Co-District Commissioner of newly created Co-Districts in addition to the earlier allotted subjects in respect of Panchayat and Rural Development Branch for smooth functioning of the Co-Districts:

1. Conduct of Panchayat Election.

This OM has been issued with the approval of Competent Authority.

Signed by M.s. Manivannan

Date: 09-01-2025 09:39:08

(M.S. Manivannan, IAS)
Commissioner & Secretary to the Government of Assam
General Administration Department.

Memo ECF-No.458412/117-A

Copy forwarded for information & necessary action to:-

1. The P.P.S. to the Hon'ble Chief Minister, Assam for kind appraisal of the Hon'ble Chief Minister.
2. The Secretary, Co-ordination, office of the Chief Secretary, Assam for favor of kind appraisal of the Chief Secretary.
3. All Principal Secretary / Commissioner & Secretary / Secretary to the Govt. of Assam, All Administrative Department.
4. The Principal Secretary, BTC/Karbi - Anglong Autonomous Council / N.C. Hills.
5. All District Commissioners.
6. The Co- District Commissioner, i/c Co-District.
7. The P.S. to the Hon'ble Minister, G.A Department for kind appraisal of the Minister.
8. The Director, Assam Government Press, Bamunimaidam, Gauhati-21 for publication of this Office Memorandum in the next issue of the Assam Gazette with request to supply 300 copies to the Department immediately.

By order etc.,

Signed by

Secretary to the Government of Assam
General Administration Department.
Date: 09-01-2025 10:42:12



GOVT. OF ASSAM
OFFICE OF THE CO-DISTRICT COMMISSIONER:DHAKUAKHANA

Mail id: sdodhakuakhana@gmail.com

NO. DD32/MISC/2025-26/

Dated Dhakuakhana the 17th July, 2026

From: Co-District Commissioner,
Dhakuakhana.

To: The District Commissioner,
Lakhimpur.

Sub: Resubmission of reply to the Assembly Question Dy. No. 13 to be asked by the
Hon'ble MLA, 77 Dhakuakhana (ST) LAC.

Sir,

With reference to the subject cited above, I have the honour to submit herewith the replies to the Assembly Question Dy. No. 31 to be asked by the Hon'ble MLA, 77 Dhakuakhana (ST) LAC in respect of Dhakuakhana Co-District as below:

(ক) অসম চৰকাৰৰ সাধাৰণ প্ৰশাসন বিভাগৰ 28/09/2024 তাৰিখৰ নিৰ্দেশনা নং 458412/76 অনুসৰি চকুৰাখনা সমজিলা ঘোষণা কৰা হয়। একেই নিৰ্দেশনা অনুসৰি সমজিলাত সক্ৰিয় হৈ থাকিব লগীয়া বিভাগসমূহ হ'ল- পাৰ্চনেল বিভাগ, সাধাৰণ প্ৰশাসন বিভাগ, খাদ্য, ৰাজহুৱা বিতৰণ আৰু গ্ৰাহক পৰিক্ৰমা বিভাগ, আবকাৰী বিভাগ, ৰাজহ ও দুৰ্যোগ ব্যৱস্থাপনা বিভাগ, বুপাষ্টৰ ও উন্নয়ন বিভাগ, বিত্ত বিভাগ।

(খ) উক্ত বিভাগসমূহ পৰিচালনাৰ বাবে সাধাৰণ প্ৰশাসন বিভাগৰ 15/03/2024 তাৰিখৰ নিৰ্দেশনা নং 458412/১৫ আৰু 11/10/2024 তাৰিখৰ নিৰ্দেশনা নং 458412/104 অনুসৰি সংলগ্ন তালিকা (পৰিশিষ্ট নং-১)ত দিয়া ধৰণেৰে সমজিলালৈ বিভাগসমূহ ক্ষমতা অৰ্পন কৰা হৈছে।

(গ) সম-জিলাত সক্ৰিয় হৈ থকা প্ৰতিটো বিভাগত কিমান বিষয়া-কৰ্মচাৰী থাকিব লাগে তাৰ বিষয়ে নিম্নস্বাক্ষৰকাৰীৰ কাৰ্যালয় জ্ঞাত নহয়। চকুৰাখনা সম-জিলাত বৰ্তমান প্ৰতিটো বিভাগত কিমান বিষয়া-কৰ্মচাৰী আছে আৰু কিমান পদ খালী আছে তাৰ তথ্য পৰিশিষ্ট নং-২ ত সংলগ্ন কৰা হৈছে।

(ঘ) খালী পদ সমূহ পূৰণ নকৰা বাবে প্ৰশাসনিক কাম-কাজ পৰিচালনাত অসুবিধাৰ সৃষ্টি হোৱাৰ বিষয়ে বিভাগসমূহ জ্ঞাত। এই পদসমূহ কিমান দিনৰ ভিতৰত পূৰণ কৰা হ'ব এই বিষয়ে নিম্নস্বাক্ষৰকাৰীৰ কাৰ্যালয় জ্ঞাত নহয়।

Enclosed: As stated above.

Yours faithfully,

Co-District Commissioner
& Dhakuakhana.

Memo NO. DD32/MISC/2025-26/

Dated Dhakuakhana the 17th July, 2026

Copy to: -

The Additional Secretary to the Govt. of Assam, General Administration
Department, Dispur, Guwahati-6 for favour of kind information.

Co-District Commissioner
& Dhakuakhana

অনুলিপি-১

Delegation of powers to the Co-District Commissioners in respect of different functional branches

Sl. No.	Department	Branches	Subjects	Delegated/Not delegated
1	Revenue and Disaster Management	RKG Branch	Cases pertaining to Record Correction and map correction	Delegated
			Appeal against the order of the Circle Officer for cases regarding mutation and cancellation of mutation involving more than 3 years.	Delegated
		Disaster Management	Formulate Co-district Disaster plan	Delegated
			Approve SDRF proposals of the Co-District and place in the DDMA	Delegated
			Disaster related procurements.	Delegated
		Revenue Collection	Appointment of Gaon Pradhan.	Delegated
			Approval of Doul and revenue collection.	Delegated
			Re-classification of Agricultural Land up to 1 Bigha..	Delegated
			Convene Land Advisory Committee.	Delegated
			Transfer of Land Record Assistant within Co-district	Delegated
			Convene Co-District Level committee meeting for reclassification of Agricultural Land above 1 Bigha.	Delegated
			Conversion AC to PP and AP to PP for rural areas.	Delegated
			Issue of NOC for land sale permission except for Kamrup(M) and Kamrup.	Delegated
			Appointment of Mouzadar.	Delegated
		Land Reform Branch	Matters related to Tenancy Act, Urban Land Ceiling Act etc.	Delegated
2	Magistracy and General Administration		Issue Permanent Resident Certificate, Non-Creamy Layer, Next-of-Kin, Caste Certificate, Permission for Delayed Birth Certificate and Permission for Delayed Death Certificate.	Delegated
			Permission for Fairs, Events etc.	Delegated
			Approval for Registration of Society.	Delegated
			Executive Magistrate Powers as per Criminal Procedure Code, 1973 and Bharatiya Nagarik Suraksha Sanhita (when applicable).	Delegated
	Magistracy and General Administration		The Co-Districts shall take care of VIP movements and Government events within their own jurisdiction. (VVIP movements of Hon'ble President of India, Hon'ble Vice-President of India, Hon'ble Union Home Minister, Hon'ble Governor of Assam and Hon'ble Chief	Delegated

অনুলিপি-১


Co-District Commissioner
Dhakuakhana

			Minister of Assam shall be coordinated from District Headquarter).	
			Administrative Control over all staff functioning in all line departments of the Co-district	Delegated
3	Bakijai		CDC to have powers of certificate officer as defined under section 3(3) of Bengal Public Demands Recovery Act, 1913	Delegated
4	Transformation and Development		All matters relating to Axom Darshan, AAGY, MPLADS and MLALADS.	Delegated except MPLADS
			Implementation of projects under Untied funds without upper limit instead of up to Rs. 2 Crore as notified earlier.	Delegated
			Orunodoi.	Delegated
			Matters pertaining to ITDP and Development boards for Schedule Caste, Schedule Tribes and OBC.	Delegated
			Co-District Development Committee for monitoring & implementation of schemes pertaining to all line Department.	Delegated
5	Personnel Branch		Matters relating to preparation of Salary Bill, Taxation, salary statements, Form-16, DDO matters, loan, acquittance roll, medical re-imbursement, TE/TA, budget, audit objection and compliance, MMLSAY, Subsistence allowance, approval of all kinds of leave and Service Books relating to the employees/staff working under the establishment of the Co-District.	Delegated except approval of Earned Leave
6	Food, PD & CA Branch		Entry, addition, deletion, transfer and modification etc., of ration cards including district transfer through RCMS.	Delegated
			FP shop transfer through RCMS.	Delegated
	Food, PD & CA Branch		License to FP Shops under APDO.	Delegated
			Suspension/cancellation of license of Shops and GPSS.	Delegated
			Kerosene allotment.	Delegated
			Lifting order for Mid-Day Meal	Delegated
7	Excise		Enforcement drive, Raid, Patrolling duties, Naka Checking, Search, Seizure.	Delegated
			Issuance of temporary bar license and extension of timing permission.	Delegated
			Issuance of Retail Permit for MCT (Military Canteen Tenant), Receipt of Offline Revenue for Military Canteen Tenant only	Not Delegated. Mapping of Co-District,


Co-District Commissioner
 Dhakuakhana

				Dhakuakhana has not been done online by Excise Deptt.
			Issue of Retail Pass for IMFL Off, IMFL On, Club on and Country Spirit Retail Shops.	Not Delegated. Mapping of Co-District, Dhakuakhana has not been done by Excise Deptt.
			Physical Verification of sites after applying for new IMFL Off/On and Country Spirit Retail Shops and Wholesale Warehouse.	Delegated
			Submission of monthly revenue (offline), detection, consumption of Retail shops within Co-district	Delegated
8	Panchayat and Rural Development		Approval of annual action plan for GPs and Aps.	Delegated
			Selection and recommendation of schemes under MGNREGA.	Delegated
			Monitoring of implementation of all departmental schemes like MGNREGA, PMAY(G), NSAP, ASRLM etc	Delegated


 Co-District Commissioner
 Dhakuakhana

21/07/2018 - ST

Annexure-II

SI No	Name of the Department	Designation	Staff strength	man in position	vacant	Remarks
1	Personnel Deptt.	Co-District Commissioner	1	1	0	
		Assistant Commissioner	5	3	2	
2	General Administration Deptt.	Confidential Assistant	1	1	0	
		District Administrative Head assistant	1	0	1	
		Senior Dist Adm. Assistant	4	4	0	
		junior District Adm. Assistant	9	4	5	
		Driver	2	1	1	
		MTS	10	7	3	
		Chowkidar	2	0	2	
		Jarikarak	2	1	1	
3	Food-Public Distribution & Consumer Affairs Deptt., Dhakuakhana	ADS/Superintendent	1	1	0	
		Inspector	1	1	0	
		Sub-Inspector	2	1	1	
		Senior Assistant	1	0	1	
		Junior Assistant	1	0	1	
4	Excise Deptt., Dhakuakhana	Dy. Supdt. Of Excise	1	1	0	
		Inspector	1	1	0	
		Assistant Inspector	1	1	0	
		Head Excise Constable	1	0	1	
		Excise Constable	6	3	3	
		Senior Assistant	1	0	1	
		Junior Assistant	1	0	1	

Co-District Commissioner
Dhakuakhana

SI No	Name of the Department	Designation	Staff strength	man in position	vacant	Remarks
5	Revenue & Disaster management Deptt.	Sub-Registrar	1	0	1	
		Junior Assistant(JRA)	2	1	1	
		Peon	2	2	0	
		Night Chowkider	1	1	0	
6	Transformation & Development Deptt., Dhakuakhana	Planning Officer/Asstt. PO/Junior Development Officer	2	1	1	
7	Finance Deptt., Dhakuakhana	Finance & Accounts Officer	1	0	1	


 Co-District Collector
 Dhakuakhana



২৪৪৭৭-৬

Priority

GOVERNMENT OF ASSAM
GENERAL ADMINISTRATION DEPARTMENT
DISPUR: GUWAHATI-6

Block-A, 2nd Floor, Janata Bhawan, gadassam2011@gmail.com, gad.assam@gov.in

ECF-No. 816611/12

Dated Dispur (as on e-signed)

From : Additional Secretary to the Govt. of Assam,
General Administration Department,

To : 1. The Secretary/Additional Secretary to the Govt. of Assam,
Personnel/ Food, PD & CA/ Excise/ Rev & DM/ T&D/ Finance Department.
2. The District Commissioner, Lakhimpur District.

Sub : Filling up of vacant post under CDC Dhakuakhana regarding.

Ref : DC's (Lakhimpur) letter No.PER-25/2/2022-PER-LKPR/141 Dated 16-07-2026.

Sir,

I am directed to invite a reference to the report regarding vacancy position of staff in different branches under amalgamated establishment of CDC Dhakuakhana as submitted by District Commissioner Lakhimpur vide his letter under reference in connection with the replies of a Provisional Starred Assembly question Dy. No 13 to be asked by Sri Naba Kumar Doley, Hon'ble MLA for the sitting on **24-07-2026**, which is self-explanatory.

In this regard, you are requested kindly to take immediate necessary steps for posting of required manpower as per approved staffing pattern for Co-district under your respective jurisdiction as per existing laid down procedure for smooth functioning of the works of CDC Dhakuakhana.

Enclo; As stated above.

Yours faithfully,
Digitally signed by
PARTHA PEGU
Date: 17-07-2026
13:10:59

Additional Secretary to the Govt. of Assam,
General Administration Department.

Memo.ECF-No. 816611/12-A.

Copy forwarded to:

1. District Commissioner All for necessary action accordingly.
2. Co-District Commissioner, Dhakuakhana along with a copy of A.Q for necessary action.
3. P. S to Secretary to Govt. of Assam, General Administration Department for kind info.

By order etc,
E-signed.

Additional Secretary to the Govt. of Assam,
General Administration Department